

The Alabama Professional Bail Bonding Board
Board Meeting Minutes
January 17, 2020

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the website of the Alabama Secretary of State, a meeting of the Alabama Professional Bail Bonding Board was held on January 17, 2020, in the Large Classroom of the Heflin-Torbert Judicial Building, 300 Dexter Avenue, Montgomery, Alabama. The meeting was called to order at 10:18 a.m. by Chairman Chris McNeil.

A quorum having been established; the following Board members were present:

District I: Chris McNeil
District II: Gustavius Maxie
District III: Vacant
District V: Vic Howard
District VI: Jimmie Lay
District VII: Edward Giles
Circuit Clerk: The Honorable Carla Woodall

The following Board members were not present:

District IV: Alesia Kyser
Judge: The Honorable Spiro Cheriogotis

Also in attendance was Neva Conway, Alabama Attorney General's Office, Board Attorney; Claire Austin, Acting Executive Director; and Brenda Holden, Administrative Support.

Unless otherwise stated, all votes of the Board were taken by a show of hands.

The minutes of the December 10, 2019, meeting of the Board was reviewed by all members present. A motion was made to waive the reading of said-minutes and approve as submitted by Jimmie Lay. Motion seconded by Vic Howard. Motion passed unanimously.

District IV Board Member Alesia Kyser joined the meeting at 10:37 a.m.

Neva Conrad advised the Board of the benefits of appointment sub-committees. A motion was made by Jimmie Lay to establish a Rules and Regulations Sub-Committee and a Continuing Education Requirements Sub-Committee. Motion seconded by Carla Woodall. Motion passed unanimously.

Chairman Chris McNeil established a Rules and Regulations Sub-Committee to make recommendations to the Board and appointed Chris McNeil, Chair; Spiro Cheriogotis, Alesia Kyser, Gustavius Maxie, Carla Woodall, Claire Austin, and Neva Conrad. A meeting date of January 31, 2020, at 9:00 a.m. was set at the Mobile Government Plaza, 205 Government Street, Room 4400, Mobile, Alabama.

Chairman Chris McNeil established a Continuing Education Requirement Sub-Committee to make recommendations to the Board and appointed Vic Howard, Chair; Jimmie Lay, Edward Giles, and Brenda Holden. A meeting notice of the sub-committee will be provided by Vic Howard one week in advance of sub-committee meeting.

Claire Austin reminded Board Members of the upcoming training on January 29, 2020, at the State Capitol Auditorium by the Alabama Examiners of Public Accounts Boards and Commissions.

A discussion was held of the requirements to be incorporated into the Rules and Regulations, the fines and penalties in compliance with the State Administrative Code, and the license requirements.

Neva Conrad left the meeting at 12:00 p.m.

A motion to recess for lunch was made by Jimmie Lay and seconded by Carla Woodall. Motion passed unanimously. Meeting recessed at 12:35 p.m.

At 12:50 p.m. meeting reconvened with all previously-listed Board members present, along with Claire Austin and Brenda Holden.

Discussions continued regarding requirements of the Rules and Regulations.

A motion was made by Carla Woodall to amend the language on the application for licensure for applicant to select any and all licenses they are applying for to include Professional Bondsman, Professional Surety Bondsman, Recovery Agent and to give Claire Austin authority to add informational page with checklist to the application. Motion seconded by Gustavius Maxie. Motion passed unanimously.

A motion was made by Carla Woodall to authorize Executive Director to approve and/or deny all applications for licensure in accordance with Act 2019-409 with all applications being denied to be submitted to the Board. Motion seconded by Jimmie Lay. Motion passed unanimously.

A motion was made by Carla Woodall to authorize Executive Director to submit vouchers to State Comptroller and handle financial affairs of the Board in accordance with the minimum accounting standards of the Examiners of Public Accounts. Motion seconded by Jimmie Lay. Motion passed unanimously.

Motion to amend working hours of the Acting Executive Director from 30 hours per month to 35 hours per month was made by Carla Woodall. Motion seconded by Jimmie Lay. Motion passed unanimously.

Chairman Chris McNeil set the next meeting of the Alabama Professional Bail Bonding Board for Thursday, February 20, 2020, at 10:00 a.m. in Montgomery, Alabama, and that the exact meeting space would be announced once secured.

There being no further business, motion to adjourn was made by Jimmie Lay and seconded by Carla Woodall. Motion passed unanimously. Meeting adjourned at 3:50 p.m.

Respectfully submitted:

Chris McNeil
Chairman

Carla Woodall
Secretary